

| Name of applicant   |              |                      |                  |         |  |
|---|--------------|----------------------|------------------|---------|--|
|   |              |                      |                  |         |  |
| Type of program:  |              |                      |                  |         |  |
| ☐ Seminar   | ☐ Profession | nal Meeting          | ☐ Teleconference | ☐ Video | ☐ School of Pharmacy Program   |
| ☐ Post-Graduate   | Course       | $\square$ Home Study | ☐ CD-ROM         |         |  |
| ☐ Other (explain):  |              |                      |                  |         |  |
|   |              |                      |                  |         |  |
| Address (number and street)   |              |                      |                  |         | Name of speaker  |
| City, state, ZIP code   |              |                      |                  |         |  |
| Program sponsor   |              |                      |                  |         | Title  |
| Program title   |              |                      |                  |         |  |
| Location of program   |              |                      |                  |         | Telephone number or Email  |
| Date of program   |              |                      |                  |         |  |
| Contact hour(s) of the course (A contact hour is equivalent to 50-60 minutes of organized learning experience.) |              |                      |                  |         | (Please attach a copy of the speaker's curriculum vitae, a description of expertise, or other documentation regarding speaker's expertise on topic.) |
| Method for evaluating the program   |              |                      |                  |         |  |
|   |              |                      |                  |         | l  |

## **INSTRUCTIONS**

## Please attach the following items to this application:

- An agenda documenting the hours of organized learning experience.
- Any supplementary materials: (for example, program outlines, hand-out materials, self-assessment questions, course contents, bibliographies, etc.)
- A copy of the speaker's curriculum vitae, a description of speaker's expertise, work history or other documentation regarding the speaker's expertise on the topic.
- Three (3) topic / presentation specific learning objectives for the program.

Please do not submit attendance rosters. The sponsor must retain these for 48 months and provide each participant with a certificate using the number provided and the program title.

Applicants seeking credit for graduate level courses will be considered for credit upon the applicant providing:

- Proof of successful completion of the course.
- A course description from the college catalogue.
- Examples of the topics covered in class.

Note: Pharmacy student (PharmD candidate) presentations will no longer be accepted for Indiana continuing education hours.

Please return to: Indiana Board of Pharmacy, ATTN: CE Applications 402 West Washington Street, Room W041, Indianapolis, IN 46204